



Lived Experience Advisory Panel

Help us ensure we engage lived experience through commissioning processes.

We are establishing a panel of people that can advise on ways to ensure lived experience informs commissioning of services.

Lived experiences are our personal stories about how we have met social and wellbeing challenges.

To effectively meet the needs of people in our community experiencing social and wellbeing challenges, we need to listen to and understand their experiences.

Lived experience, gathered in a range of respectful ways, should be woven into the commissioning process, so that together – government and non-government partners - can listen, understand, and redesign from the human experience of our services, systems and supports.

We are seeking representatives or organisations with expertise in gathering, producing, sharing, or connecting with people with lived experience.

A co-payment may be available for panel members that are not in relevant paid roles.

What is the purpose of the lived experience engagement and advisory panel?

The lived experience engagement and advisory panel (the Panel) supports commissioners and partners in commissioning processes to hear and use the voices of lived experience.

The Panel supports commissioners to plan and undertake commissioning processes in a way that most appropriately includes, and is informed by, lived experience.

The Panel can also identify where lived experience insights already exist, so people aren't asked to again provide insights and experiences that they have already shared.

What does the Panel do?

The Panel is a maximum of 10 individuals from the community support and health sectors, and government – with relevant expertise.

The Panel will look at planned and active commissioning processes and provide advice on:

- Sources of existing lived experience insights
- Gathering methodologies and questions or prompts
- Sensitivities and triggering considerations
- Protocols for consent, privacy and sharing
- Training and capability support

Who does the Panel report to?

The Panel reports to the Executive Group Managers responsible for strategic commissioning within the Community Services Directorate (CSD) and ACT Health Directorate (ACTHD).

What is the Panel time commitment?

The Panel or Panel members will/may:

- meet once a year to strategically review lived experience in commissioning
- receive and consider proposed lived experience approaches in commissioning plans
- collaborate with other panel members via email, phone, or short virtual face to face meeting to provide feedback

What experience do Panel members need?

Understanding of commissioning and of lived experience in the context of social, health and wellbeing challenges. Experience with gathering and producing lived experience insights and materials.

Access to reliable and credible sources of lived experience insights. Desire to grow the capability and understanding with the sector and across government.

How can I nominate?

Send your expression of interest form through to CSDCommissioning@act.gov.au by 15 October 2022.

Selection criteria

CSD and ACTHD will be seeking to select a panel that:

1. Represents a diverse mix of lived experience perspectives from the human services and health systems
2. Has a diverse mix of relevant experience
3. Includes people with relevant expertise such as people that use or have used services; representative bodies or individuals; service providers; and/or researchers
4. Can apply current, relevant, local knowledge to inform and advise commissioning activities
5. Can work as a team to provide clear, practical, useful advice to inform commissioning activities.

Lived Experience Engagement and Advisory Panel - Nomination Form

APPLICANT TO COMPLETE		
Name:		
Job Title:		
Organisation:		
Contact Number:	Work	Mobile
Email:		
<p>Please explain why you would like to be a member of the lived experience engagement and advisory panel</p>		
<p>Please provide a brief outline of the lived experience perspective(s) to the Panel <i>ie youth, people with disability, carers etc</i></p>		
<p>Please provide a brief outline of your areas of expertise that you are able to bring to the Panel <i>ie researcher, service provider, representative organisation, service user.</i></p>		
<p>I have completed the attached Skills Matrix. I recognise that if I am in a relevant paid role I will not be eligible for co-payment</p>		
Signed:	Date:	

Lived Experience in Commissioning Panel - Skills Matrix

Key skills and experience	Do you have this skill or experience? Yes or No Please provide a short outline of your skills and experience in this area.
Understanding of lived experience in the context of human services and health systems	
Experience with gathering and producing lived experience insights and materials	
Access to reliable and credible sources of lived experience insights	
Desire to grow capability and understanding of incorporating lived experience into policy and programs with the sector and across government	
Understanding of the Commissioning for Outcomes reform agenda	
Capability to synthesise different options and perspectives to arrive at a common position as part of a team	